**MINUTES OF THE MEETING OF WHITMINSTER PARISH COUNCIL HELD AT THE VILLAGE HALL, WHITMINSTER ON WEDNESDAY 4th SEPTEMBER, 2019.**

**Public Forum**

The Chairman welcomed the Parish Councillors and members of the public in attendance at the meeting.

There were eight members of the public present who were given an opportunity to speak, many departed following the public forum.

Questions were raised relating to a variety of matters, some relating to the Parish Council and some not, such as the future plans and fundraising relating to the proposed new Playing Field Pavilion. A discussion ensued relating to S.21 funding and how this is provided by developers as a requirement of a planning consent but only once certain conditions are met. The skate ramp was also discussed but focus centred on the proposed provision of defibrillators within the village and fundraising efforts. Mrs Barbara Brennan had been instrumental in community fundraising and she handed to Cllr Jones the result of her efforts and those of a number of committed villagers. With further funds to come it was hoped that 3 defibrillators would be located within the village in the near future.

The forum concluded with a discussion on communication.

**00/09**

**Present**

There were 6 Parish Councillors present including Cllrs Jones (Chairman), Braidford, Douglas, Mrs Gilmore, Paynter and Peters.

There were 8 members of the public in attendance at the start of the meeting.

**01/09**

**Apologies**

An apology was received and accepted from Cllr Hay who was travelling back from a work commitment in Manchester.

**02/09**

**Declarations of Interest**

There were no declarations of interest relating to agenda items.

**03/09**

**Minutes**

The Minutes of the meeting of 3rd July, 2019, were approved subject to the following amendments:

* 06/07 Police & Community Safety Issues – Neighbourhood Warden – 3rd line – ‘alter’ changed to read ‘alert’.
* 06/07 Police & Community Safety Issues – Defibrillator – 7th line – ‘aware’ changed to read ‘funding’ and ‘form’ changed to read ‘for.

The Minutes of the meeting of 3rd August, 2019, were approved subject to the following amendment:

* Public Forum – 1st line – ‘Vice-Chairman’ changed to read ‘Chairman’.

**04/09**

**Matters Arising**

The enquiries made by a parishioner at the last meeting concerning the proposed planting of a hedge between the A38 and Paynes Meadow were discussed but it was noted that discussions with the relevant local authorities had led to it being. concluded that this would not be feasible.

**05/09**

**Police & Community Safety Issues**

Emergency Plan

There was nothing further to report.

Neighbourhood Warden

There was no report or any other update received from the Neighbourhood Warden. However, updated maps detailing the various Wardens’ areas of responsibility had been circulated by email.

Defibrillator

At the suggest of County Councillor Stephen Davies an application had been made to the County Council’s ‘Growing Our Communities Fund’ for £200:00 towards the cost of the proposed defibrillator. The application had been successful and the transfer of funds was imminent. Cllr Jones had applied to the Pinching Trust and a further donation of £200 had been received. The equipment part funded by the British Heart Foundation had therefore been ordered and received and it was agreed that Cllr Jones would now proceed and obtain a cabinet and arrange for the defibrillator to be installed on the Village Hall for public use. At the next meeting, following the banking of funds handed over and investigation into other costs and locations it was intended that a further order or orders would be made and plans would be put in-hand concerning training.

Other Matters

Minutes were received and circulated of the Town & Parish Council Information Network Meeting (Previously Joint Cluster Group Meeting). The meeting had taken place in June and Cllr Jones had attended and previously gave an outline of the matters discussed.

Under this item Cllr Peters raised the matter of the recent survey that had been circulated concerning Youth Provision. He had asked for involvement in any such surveys in the future but it was noted that it wasn’t canvassing opinions or proposals but was only seeking factual information on facilities currently provided. Cllr Peters also commented on a recent accident that had occurred on the A38.

It was noted that a transparent panel on the A38 bus shelter had been damaged and Cllr Paynter agreed to look into carrying out a repair.

It was noted that due to staffing issues PCSO Trebble had been unable to arrange any speed checks in School Lane but hoped to be able to do so and provide the results in time for the October meeting.

**06/09**

**Planning**

Decisions to Note

Although notification had not been received by Council as yet, Cllr Jones was able to advise that the

the applications concerning Grove End Farm and Wharf House had both been permitted.

Notification was received from The Planning Inspectorate that Appeal Ref: APP/C1625/W/19/3222702 concerning Belvedere, Bristol Road, Whitminster for the change of use to an early years nursery and outside play area had been allowed.

Applications to Consider

S.19/1814/OUT Land off Hyde Lane, Whitminster, GLos.

Outline application for the erection of a single dwelling.

Council resolved to object to this application due to:

The site being outside of the development boundary and hence contrary to the adopted local plan.

The proposed ridge height of 7.5m not correlating with the proposal being for a single storey dwelling.

The claim that the site was ‘previously developed’ being unfounded.

The unacceptable loss of privacy in respect of Moss View.

The harm on the setting of the adjacent Listed Building.

S.19/1684/OUT Land at 39 Paynes Meadow, Witminster, Glos.

Outline application for the demolition of a garage and erection of a bungalow.

Council resolved to object to this application for the following reasons:

An unacceptable loss of privacy to the occupants of the adjoining properties.

Overlooking in particular of No. 37 Paynes Meadow.

Not compatible with the street scene that has been largely unchanged since construction of the estate.

Contrary to the Whitminster Village Design Statement that stands as adopted supplementary planning guidance.

Increase in vehicular movements.

S.19/1676/FUL Highfield Garden Centre, Whitminster, Glos.

Erection of extensions and additional car parking provision.

Council resolved to support the application on the basis that it would cause any further intrusion into the landscape beyond the impact of the existing buildings and would enable a local business that is an important local employer to continue growing.

Stroud District Local Plan Review

Details of the Local Plan Review: Emerging Strategy Consultation Report were circulated.

Other Planning Matters

Cllr Jones advised that he had met with Mark Russell of Stroud District Council to discuss areas of land proposed for development within the village through to 2040. It had been suggested that a maximum of 40 additional dwellings be allowed in addition to those already consented. There was some concern voiced as to how such a restriction would be fixed as the local plan develops.

**07/09**

**Highways & Byways**

Footpaths & Map

Nothing further to report by Cllr Paynter for the time being. Concerning other footpath matters, the Public Rights of Way Officer had been in touch following the intervention of County Councillor Davies. She had found details pertaining to the obstructed route that, despite corresponding with Council on, she had claimed she knew nothing about, and had agreed to meeting with Council in October with the meeting set to commence a little earlier at 7pm. Meanwhile, Cllr Paynter would compile photographs, maps and a list of matter to raise.

Other Matters

Cllr Peters confirmed that he had concluded all matters relating to winter gritting and snow ploughing. A letter had been sent to Mr Knight thanking him for his past efforts.

Details of temporary road closures for Stroud Half Marathon and Frampton Country Fair were circulated.

Council was pleased to learn that the full width resurfacing of School Lane was scheduled to be done before the end of the current financial year.

**08/09**

**Skate Ramp**

Cllr Paynter provided an update on the repair work.

In order to take matters forward with fundraising and the selection of the desired new equipment it was agreed that a working ground would be formed comprising of Cllrs Jones, Peters, Braidford, Paynter and Hay, subsequent to the latter being asked as he was not present at the meeting.

**09/09**

**Accounts**

Accounts for Payment

The following accounts were approved for payment:

Cllr D Payner Reimbursement of skate ramp materials £175.80

Other Financial Matters

The balance at the bank was reported as being £19,700.93 as at 29th August, 2019.

A receipt of £200:00 had been received as grant aid through the Growing Our Communities Fund,

Confirmation was received that the audit had been successful concluded on an exemption basis.

**10/09**

**Correspondence**

The following items of correspondence were received:

Chartered Parish Group Meeting agenda for 5th September, 2019.

Notice of review of polling districts and polling places.

CPRE Countryside Voice magazine.

CPRE Fieldwork magazine.

The Trow magazine.

Clerks & Councils Direct magazine.

**11/09**

**Chairman’s Items & District Councillor’s Report**

The Chairman had no issues to raise that had not been considered elsewhere on the Agenda other than to say that it remained the case the that village noticeboards require attention before the onset of winter and he would remind Cllr Hay who had volunteered to attend to this. In regard to District Council matters he gave a brief overview of recent issues including the report on Street Trading licence changes.

**12/09**

**Other Business**

Javelin Park Community Liaison Group Update – Cllr Mrs Gilmore had nothing more to report.

Canal Project – Cllrs Peters and Jones commented on the progress of grant funding and planned works concerning the A38 roundabout.

Community Orchard – It was agreed that the name Pocket’s Orchard would be proposed.

**13/09**

**Future Agenda Items**

None. At this point in the meeting Cllr Mrs Gilmore gave her apology in advance for being unable to attend the October meeting.

There being no further business the Chairman declared the meeting closed at 9.47 pm.

 **CHAIRMAN** – Wednesday 2nd October, 2019.